

How to Build & Implement
“Non-Invasive Data Governance”™ & Data Stewardship Programs
A 2-Day Seminar from Robert S. Seiner and KIK Consulting & Educational Services, LLC

How to Build & Implement “Non-Invasive Data Governance”™ & Data Stewardship Programs

*Including How to Utilize a Proven Framework of Roles,
Tools, Templates & Models for Success*

2-Day Public Workshop / Seminar
Monday & Tuesday, May 11 & 12, 2009
Sheraton Station Square Pittsburgh
Pittsburgh, Pennsylvania (USA)



KIK Consulting & Educational Services, LLC
Robert S. Seiner – President & Principal
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412.220.9643, Fax 9644



See inside for ...

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Information Seminar Policy

Limited Seating Available! Register Today!

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SEMINAR DESCRIPTION

Who is the target audience:

Data Management Professionals & Business Data Managers

When will the Seminar take place:

Monday & Tuesday, May 11 & 12, 2009

Where will the Seminar take place:

Sheraton Station Square, Pittsburgh, Pennsylvania (USA)

How will the Seminar be offered:

2-Days of Interactive Workshop / Education With Robert S. Seiner

President - KIK Consulting & Educational Services, LLC, Publisher - The Data Administration Newsletter, LLC

What else should be considered:

One-on-One Consultation Time Will Be Available With the Instructor

at No Additional Cost Based on Scheduling Availability.

Public and Private companies, Government entities and institutions of learning are finding it necessary to implement “Non-Invasive Data Governance”™ (and Non-Threatening) Data Stewardship programs to improve and achieve discipline around the management of the enterprise’s most critical and valuable data. Many of these organizations are focusing on maximizing the value of data integration efforts (CDI, MDM, EDW, ERP, ...), improving data infrastructure, securing classified data, satisfying regulators, and improving data architecture as drivers behind implementing “Non-Invasive Data Governance”™ programs that are molded to fit their existing organization, culture and behavior.

Data Governance and Stewardship programs, applied to the existing organization and information resources of your organization (including Data, Master Data & Meta-Data) are implemented to improve the value you gain from your data assets. Governance and Data Stewardship programs focus on improving data quality, reducing data duplication, formalizing accountability for data, and improving business and IT productivity. A “Non-Invasive Data Governance”™ Program will rapidly improve the ROI from data architecture, data quality, data warehousing and business intelligence efforts, application integration efforts, ERP, CRM, content and knowledge management, and EAI efforts.

Students of this class will learn how to implement effective Data Governance & Data Stewardship programs and how to immediately formulate a strategy & plan that will deliver measurable results with minimal investment.

Robert S. Seiner of KIK Consulting & Educational Services, LLC has been implementing successful data governance and data stewardship programs for more than twelve years and has been transferring “how-to” knowledge to corporate, government and education entities via consulting, consultative mentoring & education for more than ten years. A significant amount of the Seminar relates to Mr. Seiner’s experiences with many notable companies, government organizations and institutions of higher learning.

Mr. Seiner has offered this Seminar for corporate, government and education entities on site at their locations for many years and began providing the course in a public setting a few years ago due to overwhelming interest. By providing public classes, Mr. Seiner hopes to reach a broader audience and those companies that are interested in learning about successful stewardship & governance implementations but that don’t have the numbers of interested individuals to bring the Seminar on-site.

Space is limited to the first twenty five paid registrations. Register today!

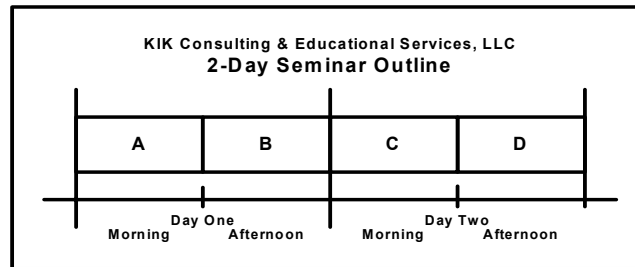
Price \$1199 if paid on or before March 30, 2009
 \$1299 if paid after March 30, 2009 and before May 11, 2009.
Prices include the 2 day Seminar, Seminar materials, breakfast and lunch both days

Seminar Location: Sheraton Station Square Pittsburgh (A Starwood Hotel)
 300 W Station Square Dr · Pittsburgh, Pennsylvania 15219 · United States
 Mention “KIK Consulting” When Registering to Get Blocked Room Rate.
 Call the Sheraton directly for reservations at (412) 261-2000
 www.starwood.com/sheraton/index.html

Schedule: Registration: Monday, May 11, 7:30 a.m. – 8:30 a.m.
 Seminar Day One: Monday, May 11, 8:30 a.m. – 4:30 p.m.
 Seminar Day Two: Tuesday, May 12, 8:00 a.m. – 2:30 p.m.

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SEMINAR AGENDA – REVISED FOR MAY 2009



A. DAY ONE – MORNING – APPROXIMATELY 3 TO 3.5 HOURS

- Defining Data Governance and Data Stewardship Approaches (Non-Invasive, 3-D, 2x4, ...)
- Defining Data Governance & Data Stewardship Key Concepts
- Defining & Conducting Best Practices Assessments, Critical Analysis and Action Planning
- Building and/or Enhancing Data Governance Policy, Directives, Guidelines
- Framing and Selling a Data Governance/Stewardship Program in a Corporate Context
- Defining Data Governance/Stewardship Program Business and Technical Goals and Objectives
- Defining Measurements and Metrics of Data Governance/Stewardship Success

B. DAY ONE – AFTERNOON – APPROXIMATELY 3 TO 3.5 HOURS

- Defining Data Governance/Stewardship Program Critical Success Factors
- Contending with Organizational (In)Tolerance for Change
- Defining a Framework of Data Governance & Stewardship Roles & Responsibilities
- Defining Organizational Time Commitments & Tasks - What does it really take?
- Engaging Stewards & Staff at the Operational, Tactical, Strategic, Executive and Support Levels
- The Pivotal Roles: The Data Domain Stewards & The Data Steward Coordinators
- Formation of the Data Governance Council: Participants, Meetings, Actions, Ownership of Council
- Managing Data by Domains, Master Data Areas and Subject Area
- Identifying Vs. Assigning Appropriate Data Stewards, Steward Criteria and Traits

C. DAY TWO – MORNING – APPROXIMATELY 3 TO 3.5 HOURS

- Developing Data Governance/Stewardship Tools, Work Flow, Process/Methodology Integration
- Work Flow & Process Integration Through Proactive and Reactive Data Governance
- Developing Data Conflict Resolution Paths – Design, Production, Usage Conflicts
- Developing Conceptual Meta-Models to Support Governance/Stewardship Programs
- Identifying Sources of Data Steward Meta-Data and Mapping to the Meta-Model
- Recording and Managing Data Stewardship Meta-Data
- Developing Data Stewardship Change Management Procedures and Notification

D. DAY TWO – AFTERNOON – APPROXIMATELY 2 TO 2.5 HOURS

- Implementing a Common Data Matrix, Data Governance Activity Matrix, DQ & Issue Log, ...
- Understanding Data Governance/Stewardship Beyond Structured Data
- Identifying the “Best” Place to Start a Data Governance/Stewardship Program (if necessary)
- Developing Next Steps/Action Plan to Build Data Governance/Stewardship Program
- Developing a Plan to Market Data Governance/Stewardship

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INSTRUCTOR QUALIFICATIONS



Robert S. (Bob) Seiner is well recognized and respected in the information asset management industry (covering data, content, and knowledge management) for his tremendous commitment to collecting, recording and sharing information about successful practices. Mr. Seiner is the President and Principal Consultant of KIK Consulting & Educational Services, LLC, an information management consulting firm that focuses on cost-effective / practical solutions & education in data and meta-data management, data governance and stewardship programs, content and knowledge management solutions. Mr. Seiner has maintained a focus on knowledge transfer throughout his twenty year career, through his popular internet publication The Data Administration Newsletter, LLC – TDAN.com, and through more than twelve years of conference speaking and hosting workshops.

Mr. Seiner, as a consultant & educator, has focused on the knowledge transfer aspect of his job. After years of studying and implementing data management, knowledge management and business intelligence best practices he has taken on Consultative Mentoring, a blend between consulting and education, full time. The bullets below represent a portion of the consulting & educational qualifications and mentoring capabilities of Mr. Seiner.

- Mr. Seiner has more than twenty years of experience in the helping companies and organizations to solve business and technical problems with data, meta-data, content & knowledge management solutions.
- Mr. Seiner has consulted with and educated many notable organizations including the State Farm Insurance, The Vanguard Group, Blue Cross Blue Shield, Nationwide Insurance, PNC Bank, CISCO Systems, JP Morgan Chase, Walt Disney World, SunTrust Banks, Wachovia Bank, U.S. Department of Education, Yellow Book (UK), PepsiCo International (Mexico), Boeing, Philips Medical Systems, Lockheed Martin & the CIA, United States Air Force Research Laboratory, University of North Carolina at Greensboro, Michigan State University, States of California, Florida & Pennsylvania, Arbitron, Principal Financial Group, Rockwell Collins, Mellon Bank... many others.
- Mr. Seiner has presented or held workshops at major industry conferences & events in Anaheim, Atlanta, Atlantic City, Boston, Chicago, Dallas, Las Vegas, Los Angeles, New Orleans, New York City, Orlando, Phoenix, Pittsburgh, San Antonio, San Diego, San Francisco, Seattle, St. Louis, Wash. D.C., ... more.
- Mr. Seiner is a regular invited speaker and presenter at The Data Warehousing Institute (TDWI) conferences, MDM Summit conference, DAMA International and IRMUK events world-wide.
- Mr. Seiner has directed a top 100 IT consulting firm's business intelligence & knowledge management practice while being actively engaged with clients as a consultant and educator.
- Mr. Seiner has authored and published dozens of articles in major IT journals including Data Management Review (DMR) magazine, The Data Warehousing Institute's Journal of Data Warehousing, DBazine, TDAN.com, Real World Decision Support magazine, ... others.
- From 2003 to 2008 Mr. Seiner has been invited to judge several prestigious industry awards including the Wilshire Award for Meta-Data Best Practices, The Data Warehousing Institute's Best Practice Award, and the DM Review Best Practices Award.
- Mr. Seiner is the publisher of a highly successful electronic publication that focuses on sharing knowledge of best practices in the management of all data and information assets. In July of 2008, The Data Administration Newsletter (TDAN.com) celebrated its 11th anniversary and presently attracts close to 120k visitors every month. TDAN.com has been awarded "Best on Web" and "Editor's Choice" honors by the likes of AOL, Netscape, @brint.com, datawarehouse.com, searchdatabase.com, Emerald, ... others.
- Mr. Seiner was recently named the 2007 DAMA (International Data Management Association) Professional Award winner to recognize his significant, demonstrable contributions to Information resource management and data resource management.

For more information about Mr. Seiner, KIK Consulting & Educational Services, TDAN.com, and to design a consultative mentoring program specifically to meet your company's needs, please visit Mr. Seiner's web-sites locate at www.kikconsulting.com and www.tdan.com. Mr. Seiner can be contacted at 412-220-9643, Fax 412-220-9644, or rseiner@kikconsulting.com. References furnished upon request.

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REGISTRATION FORM & PAYMENT INFORMATION

Course Rate: **\$1199.00 if paid on or before March 30, 2009**
\$1299.00 if paid after March 30 and before May 11, 2009

Make Checks Payable to: KIK Consulting & Educational Services, LLC
Card Method of Payment: Visa or MasterCard – Please Circle One
Cardholder Name:
Credit Card Number:
Card Expire Date MM/YY: Card Code (last 3 digits on back of the card)
U.S. attendees paying by credit card, please enter the credit card **billing zip code**:
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Please sign the acknowledgement: I have read and understand the attached Seminar policy.

Please Sign and Print Name Here

Make payment to KIK Consulting & Educational Services, LLC. Your Seminar registration confirmation with invoice or credit card receipt will be sent via email within 5 business days.

KIK Consulting & Educational Services, LLC – KIKconsulting.com
Post Office Box 112571
Pittsburgh, Pennsylvania 15241
Tel. 412-220-9643, Fax 412-220-9644 (Private Fax)
Email: rseiner@kikconsulting.com

To Register Right Now
Please Fax or Call With Your Information!
Space is Limited to the First 30 Registrants.

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**KIK CONSULTING & EDUCATIONAL SERVICES, LLC
SEMINAR POLICY**

AVAILABILITY: KIK Consulting & Educational Services, LLC limits the number of participants at its events to twenty-five. Seating is not crowded and consultation & mentoring between participants is highly encouraged. Private consultation, arranged in advance, can be scheduled in a separate room prior to or after the Seminar days, depending on availability.

PAYMENT POLICY: All registration fees must be paid in US Dollars. Full payment must be made prior to attendance at the seminar. It is policy that only U.S. government employees may submit training authorization forms in lieu of pre-payment. The Tax ID Number that you should use is 26-0095878.

CONFIRMATION: Your registration confirmation will be sent via email within 5 business days of registration. All registrations received at least 5 days prior to the first day of the seminar will be confirmed by email, along with a credit card receipt if requested. Registrations received after that date will not necessarily be confirmed by email; in this case you may pick up your receipt at the seminar or request the receipt via email. Seminar materials will be available for pick up on site.

CANCELLATION POLICY: Should you need to cancel for any reason, you must notify us in writing and it must be postmarked or received within the time frames defined in this paragraph. Substitutions may be made at any time. Cancellations received less than 28 days prior to the first day of the seminar (*or April 13, 2009*) will be subject to a \$500 cancellation charge. Cancellations received less than 2 weeks prior to the first day of the seminar (*or April 27, 2009*) will not be entitled to a refund of any kind. Confirmed registrants who do not attend and do not cancel are liable for the entire registration fee. Replacements permitted. Please note: Non-payment does not constitute cancellation.

SPECIAL NEEDS: KIK Consulting & Educational Services, LLC & the Seminar Location support the Americans with Disabilities Act. If you require special assistance, please call 412-220-9643.

SCHEDULE: Every effort will be made to keep the schedule exactly as shown in this brochure, however if the situation requires, KIK reserves the right to make changes and substitutions as needed.

SOLICITATION: Solicitation at the event by anyone other than sponsors is strictly prohibited.

**If you have questions or need assistance, please call 412-220-9643
or email rseiner@tdan.com.**